

SIR GANGA RAM HOSPITAL
RAJINDER NAGAR NEW DELHI – 110 060

NOTICE INVITING TENDER FOR SUPPLY OF

Automated Gram Stainer

Deptt of Microbiology

Sir Ganga Ram Hospital invites sealed tender under two-bid system (Part I – Technical Bid & Part- II – Financial Bid) for supply of complete Automated Gram Stainer for the Deptt of Microbiology.

The interested bidders may access the detailed technical specifications from www.sgrh.com/tender . The last date for submission of the complete bid is 25.1.18.

The acceptance of tender is the prerogative of Principal Investigator, Sir Ganga Ram Hospital, who reserves the right to accept/reject a part/whole or all tender without assigning any reason. No inquiry in this regard shall be entertained.

Dr. Chand Wattal
Principal Investigator

Ms. Radha Gupta
FC, SGRH

SIR GANGA RAM HOSPITAL
RAJINDER NAGAR NEW DELHI – 110 060

TENDER DOCUMENT

Sealed Tenders are invited for supply of Automated Gram Stainer for the Deptt of Microbiology from reputed manufacturers / authorized distribution with track record of supplies and acceptance to leading tertiary care hospitals/institutions.

Detailed specifications of the item under consideration including other terms and conditions can be downloaded from our website www.sgrh.com/tender w.e.f 18.1.2018

The last date for submission of the complete bid is 25.1.2018 IST in the office of Principal Investigator

General Terms & Conditions:-

- 1) Detailed specification of the equipment under consideration is enclosed as Annexure A.

- 2) The bids are required to be submitted under two- bid mechanism preferably in a sealed cover as per details.
 - a) Part-I : Technical Bid(should not contain any financials)
 - b) Part-II : Financial Bid

The bidders must submit the tender documents in separate envelope addressed to Principal Investigator, Sir Ganga Ram Hospital, New Delhi- 110 060 and should also indicate the complete postal address of the bidder.

- 3) Each bidder shall submit application fees of Rs. 2,000/- (Rupees Two thousand only) (NON- REFUNDABLE) through Demand Draft in favour of Sir Ganga Ram Hospital, payable at New Delhi along with their bid application.
- 4) Tender Schedule
 - a) Date of uploading advertisement on SGRH website: 18/01/2018
 - b) Last date of submission tender : 25/01/2018
 - c) Date of opening technical bids : 29/01/2018
 - d) Date of opening financial bids 31/01/2018
- 5) The bids shall be opened as per above schedule in the presence of constituted members of the internal committee and the participated bidders.
- 6) To enclose following documents citing organizational health preferably self- attested.
 - a) Bidders should be in existence for a minimum of three years with average annual turn - over of Rs. 2.00 Crores and have been regular supplier to leading tertiary care hospitals/ institutions. The supporting documents viz. certificate of incorporation/ copy of valid TIN no. may be enclosed.
 - b) Constitution of the firm/ proprietorship/partnership firm/ Private Limited firms including details of Directors/ Partners(s) etc. may be defined along with necessary supporting documents.
 - c) Copies of ITR for the last three years.
 - d) Copies of Vat Return for the last three years.
 - e) Copy of PAN No.
 - f) Audited Balance sheet for the last three years.
- 7) No tender would be entertained after due date and time.
- 8) The bidder should quote the rates inclusive if all levies, packing and forwarding, insurance, freight and any other incidental charges on the FOR basis up to the hospital premises except VAT (value Added Tax)/ CST (Central Sale Tax)/ GST which should be mentioned separately. The hospital will not consider any other charges over and above the quoted rates.
- 9) The SGRH will not issue any “C” /”D” forms. The bidders are requested to quote their rates accordingly.
- 10) The rates quoted by bidders shall remain firm and no escalation on any account whatsoever will be entertained except on account of statutory levies. Which will be

considered by the competent authority of the hospital at its sole discretion on production of such documentary evidence as may be desired.

- 11) The bidder shall furnish a list of organization(s) where the product in question, has/ have been supplied during the last two years of the concerned manufacturer/ distributor etc and should provide performance certificated from such organization in respect thereof. Sir Ganga Ram Hospital may require at its discretion, such purchase orders or other documentary evidence as Principal Investigator may deem fit and bidder will substantiate with documents as may be required.
- 12) The bidder shall also provide a declaration that the final price for item after negotiation/ consideration of the committee is the lowest being supplied elsewhere in other institutions.
- 13) The supply shall have to be made **strictly** in accordance with the delivery schedule stipulated in the purchase orders, unless extension is obtained in writing from the competent Authority. In case of non – supply of the equipment within the stipulated delivery period , the hospital shall impose penalty @ 1% per week or a maximum of 10% of the order value on account of delayed delivery
- 14) The competent authority on the project shall be the final authority to reject full or any part of the supply, which is not conforming to the specifications and other terms and conditions.
- 15) All disputes pertaining to the terms & conditions of the tender in between the tenderer and the Sir Ganga Ram Hospital will be referred to the sole arbitrator (as per the provision of Arbitration and conciliation Act”1996”) to a person to be appointed by the Chairman, BOM, Sir Ganga Ram Hospital, New Delhi. The decision of the chairman, BOM shall be final and binding on both the parties. The venue of arbitration shall be at **New Delhi**.
- 16) Courts of Delhi Jurisdiction alone shall have power to entertain and adjudicate upon any dispute pertaining to this tender.
- 17) Any action on the part of the bidder to influence anybody in Sir Ganga Ram Hospital will be taken as an offence, he/they will not be allowed to participate in the tender enquiry and their offer will not be considered.
- 18) Any material rejected by SGRH for any reason must be removed from hospital premises within three working days on receipt of information from the hospital, otherwise hospital would be at its liberty to dispose of in any manner without any further recourse to the supplier. Any expenses in this regards shall be borne by the supplier. No payment shall be made for rejected items.
- 19) The bidder/supplier shall furnish and affidavit on non-judicial stamp paper of Rs. 10/- duty notarized which should be submitted along with the tender there is no vigilance/CBI case pending against the firm/supplier and the firm has not been disqualified/blacklisted in the past by any Govt. or Private Organization.
- 20) If the tendered goods require a license from Central/State Govt. or any other authorized/ statutory body/agency for its procurement of import. It will entirely be the responsibility of the bidder to apply and arrange for the same.
- 21) The supply/delivery of goods will have to be made on FOR basis up to material Receiving Department in the department of Microbiology premises in perfect and unused condition.

- 22) Normal payment terms are 30 days after due inspection and acceptance/approval of Principal Investigator, unless otherwise agreed upon.

Miscellaneous Terms & Conditions

- 23) The bidders have the option to quote the price in INR or in foreign currency preferably with five years warranty.

24) Payment Terms

- a) Rates for CIF value in case of direct import with stipulation of 80% payment against negotiations of documents and balance 20% upon installation.(CR)
- b) Rates on FOR Hospital basis for the rupee payment offers. Advance payment restricted to 20% against PDC/B.G to ensure adherence of delivery period, 40% on satisfactory delivery of the goods and balance 40 % upon installation & certification by the User Deptt.

- 25) **Warranty** The quotations should preferably contain TWO YEARS warranty from manufacturers. All major accessories/attachments should be included in the warranty.

- 26) **Post warranty Charges:** To specify AMC/CMC Charges after completion of initial warranty in advance.

- 27) To indicate exclusions /consumables required on regular basis to be listed with rates and applicable taxes thereof.

- 28) **Uptime of equipment:** Minimum 95% on pro-rata basis

- 29) **Delivery Period:** To be indicated

- 30) Mention of name of the manufacturer and the country of origin.

- 31) **Manufacturer's Certificate:** The equipment / instrument so supplied shall have to be new and not refurbished. Certificate from manufacturer that all items are new and not refurbished and guarantee to replace free of cost any equipment/instrument found to be refurbished should be attached with your supply.

32) Hardware/Software Upgrade:

- a) All Hardware and Software upgrades shall be provided to free of cost during the warranty period.
- b) Original Licenses, keys, password if any applicable shall also be provided free of charge during warranty period/Post Warranty CMC period.
- c) You will also integrate the equipment with PACS installed in the Hospital, if applicable. In case of applicability, you shall provide all compatible DICOM Standard and Optional Licenses including STORAGE with Archive Commitment, MPPS, PRINTING WORKLIST and Query/Retrieve **free of cost**. Any additional compatible DICOM /HL 7 Licenses if required in future for integration of PACS, RIS to be provides as **free of cost**.

- 33) Installation & Training shall be provided to the hospital free of cost. You will keep close liaison with the user Deptt for timely delivery of the goods fulfillment of pre-installation

requirements, if any it will be also be your responsibility to obtain any licenses/ permissions from AERB/BARC if applicable.

34) Integration of the equipment with existing HIS/ proposed HIS shall be provided free of cost by you.

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